



Research Manager, West and Central Africa

1. ABOUT IHfRA

The Innovative Hub for Research in Africa is an independent laboratory that conducts surveys, studies, research and training across the African continent. Our multidisciplinary team of seasoned African experts, with extensive country experience and top notch skills, is committed to producing quality data based on international standards for evidence-based policies and operational solutions. We provide insights on a myriad of sectors while taking into account cultural and geostrategic contexts as well as local markets' maturity.

IHfRA's goal is to become a privileged partner to stakeholders, namely development agencies, governments, NGOs and the private sector to design solutions to challenging development problems in Africa. For more information, please visit:

The position

The Research Manager will manage a portfolio of projects that include both evaluation and implementation components. They could span a range of technical areas in any of IHfRA's sectors of intervention. As part of his supervisory role, the Research Manager will work closely with the country manager and provide support to other country offices to ensure effective project implementation, compliance with relevant policies and procedures and timely submission of deliverables to clients. The position requires a range of expertise and proven experience in project management, statistics monitoring & evaluation and impact evaluation.

Apply by: 12 Fevrier, 2019

Start date: ASAP

Duration: 1 year (renewable)

Location: Either Ouagadougou or Kinshasa (with a flexibility to travel to the following countries: Niger, Benin, Liberia, Burundi, Rwanda, and Uganda)

2. RESPONSIBILITIES

- Ensure project adherence to general research design, sample selection, data management and analysis, and provide overall project management
- Directly supervise project research staff (research Associates, interns, supervisors, surveyors) and help with transitions, on-boarding of new research staff and maintaining “institutional memory” of project activities
- Oversee project financial management, including creation and monitoring of program budgets, and ensuring smooth integration of projects into IHfRA financial systems
- Lead staff training on data management and general project management for new/incoming research staff
- Promote inter-project best practices and take a lead in sharing best practices and maintaining institutional knowledge throughout the organization
- Coordinate between researchers and implementing partners to efficiently manage new and ongoing research partnerships
- Be the point of contact for data management and analysis support for project staff by serving as the link between projects and IHfRA headquarters
- Ensure that project deliverables, such as reports and financial statements, are submitted to donors and partners on time
- Promote adoption of research results through written materials and policy-oriented events
- Draft reports, publications or memo at the country manager’s request.
- Develop in collaboration with the country representatives new projects.

3. QUALIFICATIONS AND SKILLS

- PhD or Master’s degree with at least 5 years of experience in related field, such as development economics, public policy, public health, or education policy
- Research and project management experience preferably in Africa
- Managerial experience in non-governmental organizations with donor-funded programs
- Experience supervising data collection, teams of field workers, survey design and implementation and data management. Background in randomized control trials is strongly preferred
- Superior knowledge of programming (Stata) and digital data collection platforms (preference for Open Data Kit, Survey CTO) is required
- Demonstrated understanding of research and economic concepts
- Working Knowledge of any one of the following software, R, ODK, SPSS and CS Pro, or all is strongly preferred.
- Excellent written and communication skills in both French and English.
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4. APPLICATION INSTRUCTIONS

Please submit your CV and covering letter that tells us about your expertise and experience and that explains your motivation to work for IHfRA to ybiotchane@hub4research.com, akoulibaly@hub4research.com et akabore@hub4research.com and by **February 12th, 2019**. Applicants must be nationals, or have the right to reside, or must be currently residing in the country in which they are applying. IHfRA will not sponsor work authorizations.

Emails subject lines should be: Research Manager, West and Central Africa. CVs and cover letters should be sent under RM_LASTNAME_FIRSTNAME_COUNTRY (Country = Country in which you would like to be based).

Given the volume of applications received, only shortlisted candidates will be contacted for an interview.

Disclaimers

IHfRA is an Equal Opportunity Employer that does not discriminate upon age, race, religion, national origin, gender, disability, or any other characteristic protected by the law.